

I hereby give notice that an Extraordinary meeting of the

Citizens Awards Committee

will be held on:

Date: Tuesday 02 October 2018
Time: 1.00 pm
**Venue: Wairoa Room, Kaipara District Council Office – 42 Hokianga Road,
Dargaville**

Open Agenda

Membership

Chair: Mayor Jason Smith

Members: Councillors Geange, Jones and Joyce-Paki

Staff and Associates:

Funding Co-ordinator, Governance Advisor (Minute-taker)

Contents

		Page
1	Present	
2	Apologies	1
3	Confirmation of Agenda	1
4	Conflict of Interest Declaration	1
5	Confirmation of Minutes	2
5.1	Citizens Awards Committee minutes 18 August 2018	3
6	Public Excluded agenda items 02 October 2018	9
6.1	Citizens Awards Nominations 2018	
	Closure	11

**Meeting of the Citizens Awards Committee
Tuesday 02 October 2018, Dargaville**

1 Present

2 Apologies

3 Confirmation of Agenda

The Committee to confirm the Agenda.

4 Conflict of Interest Declaration

Committee Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

5 Confirmation of Minutes

5.1 Citizens Awards Committee minutes 18 August 2018

Democratic Services Advisor 1614.02

Recommended

That the unconfirmed minutes of the Citizens Awards Committee meeting held 18 August 2018 be received.

Citizens Awards Committee

Meeting	Citizens Awards Committee
Date	Friday 18 August 2017
Time	Meeting commenced at 8.30 am Meeting concluded at 9.05 am
Venue	Interview Room, Kaipara District Council Offices – 42 Hokianga Road, Dargaville
Status	Unconfirmed

Minutes

Membership**Chair:** Mayor Gent**Members:** Councillor Curnow, Councillor Wade, Councillor Wethey

Staff and Associates:

Democratic Services Manager (Seán Mahoney) (minute-taker).

Seán Mahoney
Democratic Services Manager

Contents

1	Present	3
2	Apologies	3
3	Confirmation of Agenda	3
4	Conflict of Interest Declaration.....	3
5	Public Excluded minute items: Friday 18 August 2017	4
6	Open minute items: Friday 18 August 2017	5
6.1	Citizens Awards Nominations 2017	5
7	Closure.....	5

Unconfirmed

**Ordinary Meeting of the Citizens Awards Committee
Friday 18 August 2017 in Dargaville**

1 Present

Mayor Gent (Chair), Councillor Curnow, Councillor Wethey

In Attendance

Name	Designation	Item(s)
Sean Mahoney	Democratic Services Manager	All (Minute-taker)

Adjournments

Nil.

Absences

Nil.

2 Apologies

Moved Gent/Wethey

That the apology of Councillor Wade be received.

Carried

3 Confirmation of Agenda

The Committee confirmed the Agenda.

4 Conflict of Interest Declaration

Nil.

5 Public Excluded minute items: Friday 18 August 2017

The meeting went into Public Excluded session at 8.35 am.

Moved Gent/Wethey

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Citizens Awards Nominations 2017*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) for the passing of the resolution
<i>Citizens Awards Nominations 2017</i>	<i>Good reason to withhold exists under Section 7</i>	<i>Protect the privacy of Natural persons.</i>

Carried

Unconfirmed

6 Open minute items: Friday 18 August 2017

The meeting moved back into Open session at 9.04 am.

Moved Gent/Wethey

That the public be re-admitted to the meeting and Public Excluded session resolution for Item 5.1 be confirmed in Open meeting.

Carried

6.1 Citizens Awards Nominations 2017

Democratic Services Manager

Moved Gent/Wethey

That the Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Citizens Awards Nominations 2017' dated 10 August 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
Notes the work must be done in the Kaipara for the benefit of the Kaipara
- 3 *Awards Citizens Awards for 2017 to the following people Bev Ross, Stella Woolnough, Lillian Radich, Valerie Mann and Colleen Preston.*

Carried

7 Closure

The meeting closed at 9.05 am.

Confirmed

Chair

**Kaipara District Council
Dargaville**

6 Public Excluded agenda items 02 October 2018

Recommended

That the public be excluded from the following part of the proceedings of this meeting, namely:

- *Citizens Awards Nominations 2018.*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Citizens Awards Nominations 2018</i>	<i>Section 7(2)(a) enables any local authority to protect the privacy of natural persons, including that of deceased natural persons</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

Closure

**Kaipara District Council
Dargaville**